Detail Request (Air Force)
McConnell AFB Honor Guard
53147 Kansas Street, Suite 102, Bldg 732
McConnell AFB, KS 67221-3606
Phone: (316) 759-3991
After Hours Phone: (316) 641-3724
Fax: (316) 759-1498

Name of Requester: (rank first last)

Email Address:

Requester Phone Number: (Office) (Cell)

Type of Event (check one):

- Military Function
- Personal Function
- Other:

On or Off Base (check one):

- On Base
- Off Base

Address of Location:

Date and Time of Event:

Services Requested (check all that applies):

- Retirement
- Colors
- Sabers
- Wedding
- Other

INSIDE or OUTSIDE event:

- Inside
- Outside
- Other: ____________

Special Instructions (ex: retirement and we’d like to have the flag folded):

NOTE: Completion of this form is not an official request for military details. You must have a verbal confirmation from the McConnell AFB Honor Guard Office.

Military Funeral Honors Worksheet (New-FAX) Revised 20 Feb 2013
Honor Guard Member:

Signature: